

**MINUTES**  
**MATAGORDA COUNTY COMMISSIONERS' COURT MEETING**  
**MATAGORDA COUNTY COURTHOUSE**  
**1700 SEVENTH STREET, BAY CITY, TEXAS 77414**  
**9:30 A.M., MONDAY, MARCH 29, 2021**  
**VIA ZOOM TELECONFERENCE**

**Call to Order**

This **Regular Session** of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday, March 29, 2021, via Zoom video teleconference (due to circumstances pertaining to COVID-19), with County Judge Pro-Tem Frick presiding.

Others present on the video teleconference were as follows: Jennifer Chau, Kristen Kubecka, Loretta Griffin, Jessica Shepard, Karla Lewis, Tressa Leadford, Jimmy Galvan, Bobby Seiferman, Lisa Krobot, Viviana Castillo, Shantel Summers, Skipper Osborne, Amanda Campos, Cynthia Martinez, Ashleigh Henderson, Tammy McCullough, Brittany Matthews, Kelli Wright-Nelson, Viviana Castillo, Mitch Thames, Layne Lucas, Crystal Morones and Stephanie Wurtz.

**1. Certification of quorum**

County Judge Pro-Tem Frick certified a quorum in attendance with Commissioner Cook, Commissioner Pollard and Commissioner Shimek. County Judge McDonald was absent.

**2. Pledge of Allegiance – Commissioner Frick**

**3. Texas Pledge – Commissioner Frick**

**4. Prayer – Commissioner Shimek**

**5. Consideration and possible action regarding approving Commissioner's Court Minutes for March 22, 2021**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Cook, with all others concurring, to approve Commissioner's Court Minutes for March 22, 2021. Motion carried. Vote 4 ayes 0 nays

**6. Consideration and possible action regarding contracts for the use of the Matagorda County Fairgrounds facilities**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to approve one contract for the use of Matagorda County Fairgrounds facilities. Motion carried. Vote 4 ayes 0 nays

**7. Consideration and possible action to approve a Proclamation declaring the month of April 2021 as "Sexual Assault and Child Abuse Prevention Month" in Matagorda County**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to approve a Proclamation declaring the month of April 2021 as "Sexual Assault and Child Abuse Prevention Month" in Matagorda County. Motion carried. Vote 4 ayes 0 nays

**8. Consideration and possible action to approve a Re-Plat of Lot 2, Selkirk Island Subdivision, Addition "A", Matagorda County, Texas**

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Shimek, with all others concurring, to approve a Re-Plat of Lot 2, Selkirk Island Subdivision, Addition "A", Matagorda County, Texas. Motion carried. Vote 4 ayes 0 nays

**9. Consideration and possible action to approve moving Adriana Ruiz to Sheriff Administrative Secretary to replace Bennie Lewis who is retiring, at an hourly pay rate of \$16.19, effective April 1, 2021**

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Cook, with all others concurring, to approve moving Adriana Ruiz to Sheriff Administrative Secretary to replace Bennie Lewis who is retiring, at an hourly pay rate of \$16.19, effective April 1, 2021. Motion carried. Vote 4 ayes 0 nays

**10. Consideration and possible action to approve Carol Morales moving to CID Secretary, at an hourly pay rate of \$14.68, to replace Adriana Ruiz**

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Shimek, with all others concurring, to approve Carol Morales moving to CID Secretary, at an hourly pay rate of \$14.68, to replace Adriana Ruiz. Motion carried. Vote 4 ayes 0 nays

**11. Consideration and possible action to authorize County Judge, Nate McDonald, to sign and submit Environmental Agency Letters pertaining to Contract 20-065-123-C430 Grant**

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Shimek, with all others concurring, to authorize County Judge, Nate McDonald, to sign and submit Environmental Agency Letters pertaining to Contract 20-065-123-C430 Grant. Motion carried. Vote 4 ayes 0 nays

**12. Consideration and possible action to approve and sign an update to the Annex K Emergency plan**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Cook, with all others concurring, to approve and sign an update to the Annex K Emergency plan. Motion carried. Vote 4 ayes 0 nays

**13. Consideration and possible action to approve an Affidavit HDM County Grant by the Texas Department of Agriculture Texans Feeding Texans for the Home-Delivered Meal Grant Program Year 2020 made to Economic Action Committee of the Gulf Coast and allow the County Judge to sign**

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Cook, with all others concurring, to approve an Affidavit HDM County Grant by the Texas Department of Agriculture Texans Feeding Texans for the Home-Delivered Meal Grant Program Year 2020 made to Economic Action Committee of the Gulf Coast and allow the County Judge to sign. Motion carried. Vote 4 ayes 0 nays

**14. Consideration and possible action to authorize County Judge, Nate McDonald to sign a Letter of Support for the Texas Parks & Wildlife and Texas Department of Transportation Grant prepared by Becca Sitz**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Pollard, with all others concurring, to authorize County Judge, Nate McDonald to sign a Letter of Support for the Texas Parks & Wildlife and Texas Department of Transportation Grant prepared by Becca Sitz. Motion carried. Vote 4 ayes 0 nays

**15. Consideration and possible action to approve the Matagorda County Interlocal Agreement for Matagorda County Drainage District #1 to provide Investment Services for January 1, 2021 – December 31, 2021, and allow the County Judge to sign**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve the Matagorda County Interlocal Agreement for Matagorda County Drainage District #1 to provide Investment Services for January 1, 2021 – December 31, 2021, and allow the County Judge to sign. Motion carried. Vote 4 ayes 0 nays

**16. Consideration and possible action to approve a quote in the amount of \$31,152.00 for a 2021 Ford Ranger 4x2 Super Crew Truck from Chastang Ford through BuyBoard, to be used by Animal Control, and allow the County Judge or designee to sign the quote to turn in for the purchase of the truck**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Pollard, with all others concurring, to approve a quote in the amount of \$31,152.00 for a 2021 Ford Ranger 4x2 Super Crew Truck from Chastang Ford through BuyBoard, to be used by Animal Control, and allow the County Judge or designee to sign the quote to turn in for the purchase of the truck. Motion carried. Vote 4 ayes 0 nays

**17. Consideration and possible action to approve Invoices from the following Departments: Precinct #1, Constable Precinct #1, Emergency Management, County Clerk and Sheriff's Department**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Pollard, with all others concurring, to approve Invoices from the following Departments: Precinct #1, Constable Precinct #1, Emergency Management, County Clerk and Sheriff's Department. Motion carried. Vote 4 ayes 0 nays

**18. Consideration and possible action to approve Monthly Reports from various County Departments**

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Shimek, with all others concurring, to approve Monthly Reports from various County Departments. Motion carried. Vote 4 ayes 0 nays

**19. Consideration and possible action to approve Matagorda County Treasurer's Office Monthly Investment Report for February 2021**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Pollard, with all others concurring, to approve Matagorda County Treasurer's Office Monthly Investment Report for February 2021. Motion carried. Vote 4 ayes 0 nays

**20. Consideration and possible action to approve Payment of Demand Checks**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Pollard, with all others concurring, to approve Payment of Demand Checks. Motion carried. Vote 4 ayes 0 nays

**21. Public Comments**

This being the next item for business, no action required.

**22. Adjournment**

Motion was duly made at approximately 9:53 a.m. by Commissioner Cook and seconded by Commissioner Pollard, with all others concurring, to adjourn the meeting. Motion carried. Vote 4 ayes 0 nays

Approved in Open Court, the 5<sup>th</sup> day of April, 2021.



**NATE McDONALD**  
County Judge



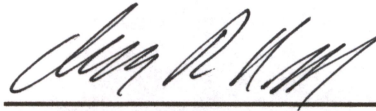
**EDWARD "BUBBA" COOK**  
Commissioner Precinct No. One



**KENT POLLARD**  
Commissioner Precinct No. Two

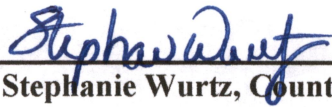


**TROY SHIMEK**  
Commissioner Precinct No. Three



**CHARLES "BUBBA" FRICK**  
Commissioner Precinct No. Four

ATTEST:



Stephanie Wurtz, County Clerk

